

Women in Code Enforcement and Development
Board/Membership Meeting
October 22, 2018

Board in Attendance:

Lorraine Ross, Vice President

Sandi Morris, Secretary

Due to schedule conflicts President Armstrong and treasurer Sarah Rice were unable to attend annual meeting.

Members in Attendance:

See sign-in sheets

Meeting called to order at 4:03 p.m. by Vice President Ross.

Due to low board attendance administrative functions were deferred. Treasurer's report and 2017 minutes will be approved at next meeting.

Ross offered a welcome to members and guests in attendance, requested introductions, and reviewed the focus and mission of WICED. Special welcome to the members of WICED of VA as they hosted the annual meeting.

Old Business:

Habitat for Humanity 2018

Eirene Knott reported that volunteers from WICED, WICED of VA, and PTN formed three teams and were scheduled to participate on Saturday October 20th with one team at the build site and two others at the ReStores. Unfortunately, due to weather the build site was cancelled. The build team joined team 2 at the Richmond ReStore and team 3 volunteered at the Chesterfield location. Volunteers reported productive and fun volunteer events.

A significant function of WICED is volunteerism so all members are encouraged to participate.

WICED of VA bylaws

WICED of VA had initially requested a review of edits however due to lack of board present it is deferred to a later date via conference call meeting.

New Business

Chapter Awareness and Membership Drive

Board and member discussion held regarding increasing the visibility of the chapter as well increasing membership and member involvement. A considerable amount of time spent brain storming ways to accomplish this:

- Having articles in the ICC Building Safety Journal regarding the chapter and chapter members to highlight the chapter efforts
- Partnering with fellow organizations to market and introduce the chapter where it otherwise may not have a lot of exposure.
- Establish a shadow or mentor program where seasoned members can guide or support our newer members
- Explore establishing a mentor program for STEM programs

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- Reach out to chapter government rep for guidance.
- Include chapter events, member accomplishments in the chapter annual report
- Revisit the chapter mission and focus to ensure its aligned with the organization as it is today
 - Establishing radio spots or some other social media format to bring awareness to female apartment renters on issues related to property maintenance, spots on home renovations.
 - Creating tools to support others in the industry
 - Paula Johnson shared that Matt Paxton (hoarding specialist) has offered to promote WICED of VA and WICED through hash tagging.

In addition to the brain storming session Christina Jackson spoke about the benefits of mentoring. If the chapter pursues this Christina urged WICED to remember the importance and to follow through.

Chapter Mission

The membership drive conversation led to a discussion on the current mission and revisiting the focus of the organization. The challenges of being a nationally based chapter meeting only annually were discussed. Many good ideas surfaced from this discussion as well. WICED of VA board members present were able to convey the benefits of being a local chapter with meeting more frequently. The most significant idea to surface out of the discussion was to consider moving focus from volunteerism and member training to volunteerism and local chapter development. The establishment and support of local or state chapters while national chapter members serve in more mentor or leadership roles.

2018-2019 Officer Elections

Lorraine Ross nominated by Shirley Ellis for president.
Eirene Knott seconded and all voted in favor.
Paula Johnson nominated for vice president.
Charlotte Carter seconded, all voted in favor
Kecia Lara holds treasurer position
Sandi Morris continues as secretary

2018-2019 Board

Shirley Ellis, ICC Board swore in the incoming board members
President – Lorraine Ross, InTech
Vice President – Paula Johnson, Virginia
Treasurer – Kecia Lara, Texas

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Secretary – Sandi Morris, Virginia

Committees

Board recommends establishing new committees that support increasing chapter visibility, membership. Possible committees would include:

PR committee

Mentor committee

Membership committee

Incoming board will review these recommendations and provide update to members.

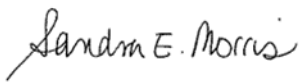
Next steps:

President Ross stated the new officers will review all suggestions made during the meeting as well determine ways to increase communication among the board and members. The board will revisit chapter mission and focus as stated in the bylaws. Board will report to members no later than the end of November 2018.

Sandi Morris reiterated the invitation to all WICED, WICED of VA, and PTN members to join WICED board following the meeting for an evening of socializing at the Wine and Design paint studio. A number of members indicated they would be there.

Next WICED meeting to be held announced.

Respectfully submitted



Sandi Morris, Secretary