

Women in Code Enforcement and Development
Annual Membership Meeting
Minutes - October 13, 2020

Board in Attendance

Lorraine Ross, President
Paula Johnson, Vice President
Sandi Morris, Secretary
Kecia Lara, Treasurer
Amber Armstrong, Immediate Past President

Members in Attendance

Attendance list on file

President Ross called the meeting to order at 1:35. President Ross conducted board and membership introductions

Agenda/Minutes

Secretary Morris announced the agenda for this meeting is available on WICED Facebook page and the 2019 Annual Meeting minutes to be posted on the WICED website for review.

Board Reports

President's report - Lorraine Ross

President Ross shared a brief history of the organization and its mission for newer attendees. Founded in 2007 and the first national ICC chapter specifically supporting women in the industry. Mission is to support, promote and encourage women in code enforcement and development careers

Shared the board's work for the 2021 year including membership drive, committee member recruitment, increase education offerings, increase communications.

Vice President's report –

Secretary report -

Financial Report – Kecia Lara

Treasurer Lara reported the previous balance of \$3145.96 with a recent \$714.25 PayPal transfer from new and renewal memberships bringing the account balance to \$3860.21 as of October 13, 2020.

Guest Speakers

Cindy Davis, Vice President, ICC Board, Deputy Director, VA Department of Housing and Community Development

Ms. Davis provided members with a brief update on her activities with ICC as well her support of the WICED organization. Ms. Davis stressed the importance the ICC committee work and encouraged members to get involved in the committees. She offered to draft a member letter on the benefit of sitting on the committee. Davis reminded members to take advantage of the local chapters as well as to support the establishment of local WICED chapters. Lastly Ms. Davis shared ICC's efforts in promoting diversity and inclusion through its ad hoc committee. She reminded members that words do matter.

Dominic Sims, CEO, ICC

Mr. Sims offered a shout out to Cindy Davis for her work leading the appeals process. Most of ICC and its subsidiaries are conducting business virtually. Stressed member engagement and encouraged members to not be shy. The 2021 codes are delayed but expected soon. ICC Learn Live scheduled for November; weeklong virtual training event and welcomed feedback from those attending. ICC is embracing off-site construction; skilled labor in short supply and seeing a decrease in quality. Off-site construction was addressing increased demand for hotel room construction. NTA, ICC subsidiary, opened new lab in Bryan/College Station Texas. Facility available for members

Ellen Thorpe, Executive Director, National Women in Roofing

Ms. Thorp introduced her organization. NWR is open to all and encouraged membership. NWR offers variety of education resources including webinars, resource library, and infographic series. She highlighted NWR's Together More Than Ever program providing non-tech interesting topics of interest for women. They also have a recruitment and a mentoring program. <https://nationalwomeninroofing.org>

Updates

ICC Report - Shirley Ellis, ICC Board, Energy Code Specialist Energy System Laboratory, Texas A&M Univ. Experiment Station
Ms. Ellis reiterated the invitation to visit the new lab located in College Town Texas.
Encouraged members to be active within ICC and the organization. Ms. Ellis offered her support as a mentor to the organization as well as to individual members.

Subchapter Report - Christina Jackson, President, WICED VA, Codes Team Leader, City of Norfolk

Ms. Jackson reported on the activities of the VA state chapter over the last year. WICED of VA provided one member training event, establishing new website taking advantage of the ICC website services, and conducting member survey. Next WICED of VA meeting scheduled for November 13, 2020

Committee Reports

Membership

Ms. Morris reported the board is updating its member application to be fillable as well as its renewal notification system. Electronic reminder email sent to current and previous members in September/October. Membership as of meeting totaled 81 with 12 new or renewals.

Finance and Audit - No report at this time

Code Review Committee - No report at this time

Nominations Committee

Due to the lack of in-person meetings and consistent with the ICC board, WICED board extended the current officers by one additional term. Board elections will be held with the 2022 annual meeting.

Ad-hoc Volunteer Committee

Vice President Paula Johnson reported that no volunteer activities are planned due to pandemic and no in-person meeting for 2020. She did request member input on future initiatives and would be looking ahead at possible opportunities for the 2021 annual meeting.

Communications - Lorraine Ross

President Ross shared with the members the steps the board is taking to improve or enhance the communications. The board is working with a website developer to develop a new website using a format consistent with today's websites and bringing the e-commerce and online registration. The cost has been gifted to the organization. In addition, the board is considering a logo refresh and working with a graphic designer to draft logos. A sample of the logos was presented to members. Further logo development will occur for board and eventual member review.

Sandi Morris has been managing the WICED Facebook page to keep it current and increase followers.

The board is considering establishing a LinkedIn account to increase visibility

ByLaws – no report at this time

Old Business

WICED of VA Bylaws

The board conducted a review of and approved the WICED of VA proposed bylaw changes.

Subchapter Tool Kit - Sandi Morris

The board continues to draft a toolbox for states to use to establish

New Business

No new business

Upcoming Membership meetings

January 22, 2021 – Virtual

April 16, 2021 – Virtual July 16, 2021 – Virtual

September 20, 2021 – ICC ABM/Pittsburg, PA (tentatively)

Meeting Adjourned at 4:00pm

Sincerely Submitted

A handwritten signature in cursive script that reads "Sandi E. Morris".

Sandi Morris, Secretary

November 30, 2020