

MINUTES OF THE Women in Code Enforcement, Education and Development (WICED) Meeting
ICC Chapter
(Sunday, October 30, 2011)

CALL TO ORDER – In the absence of President Shirley Mums the meeting was called to order by Vice President Sarah Rice at 5:04 pm (MST).

ROLL CALL – In addition to Vice President Rice and Recording Secretary Julie Ruth, an attendance sheet was passed around, and all present were requested to provide their name, e-mail address and the company or jurisdiction with which they are associated. This sheet is included as an attachment to these minutes.

REVIEW OF MINUTES - A formal meeting of WICED was not held in 2010, so there were no minutes to review. An informal meeting, of the officers and a couple of members, however, was held on Tuesday, October 10, 2010 in Charlotte, NC. Notes from that meeting had been provided by Secretary/Treasurer Eirene Oliphant prior to the meeting. These notes were reviewed and accepted with one revision. The one revision is that the next meeting would be held in Phoenix, AZ, not Charlotte, as indicated in the Secretary's notes.

Motion (Ruth/Armstrong) Approve meeting notes as modified. Passed unanimously.

REVIEW OF TREASURER'S REPORT – Rice presented a Treasurer's report that had been prepared by Oliphant prior to the meeting. The Treasurer's report was reviewed and accepted with no revisions.

BUSINESS OF THE MEETING

WICED WEBSITE

Rice informed the attendees that a website for the relatively new WICED chapter has been set up with the assistance of ICC staff. The address is www.wicedicc.org.

The WICED website is linked to the ICC Chapter web page. WICED is ICC's only national chapter.

There was discussion of the new logo for WICED. It was designed by Lorraine Ross, an active participant in code development for many years.

BOARD LIASON

An ICC BOD Liaison to the WICED chapter is needed. ? will contact Laura Scott and ask her for a recommendation.

BOD CANDIDATES

ICC BOD Candidate for Secretary/Treasurer Pat Parsley spoke. Among the information provided by Mr. Parsley was the following:

- 65% of ICC members are men over the age of 50.
- The ICC BOD is seeking to expand voting in the code development process to include a wider spectrum of ICC members while maintaining the integrity of the process by incorporating electronic participation. The exact details of how this might work are not yet worked out, but they will be presented to the ICC membership as they are developed.
- ICC finances were distressed in 2009 - 2010, but have almost recovered to pre-2008 levels.
- Products and services provided by ICC are also being examined by the ICC BOD.

ELECTION OF OFFICERS

The following officers were elected:
President – Eirene Oliphant
Vice President – Amber Armstrong
Secretary/Treasurer – Kecia Lara

No term was set for the new officers.

There was discussion about possibly dividing Secretary/Treasurer into 2 different positions, but the decision was made to keep it as one for the present time.

ACTIVITIES TO MENTOR ICC MEMBERS

Rice reminded the attendees of the WICED Purpose statement, which is posted on the WICED website and given below:

Purpose:

WICED is organized to:

- Promoted the value and recognition of women in the arena of code enforcement and development.
- Support, organize and participate in educational seminars and training programs relating to the needs of women in the arena of code enforcement and development.
- Promote mentoring of members through an established mentoring program.
- Be dedicated to a process of continuous improvement for the members in a professional networking atmosphere.
- Secure a closer official and personal relationship among code developers and code enforcers throughout the country.
- Be active members of the International Code Council in the pursuit of uniformity in code interpretation, development, enforcement and administration.
- Do all such other things as are incidental to, or desirable for, the attainment of the organization's objectives.

Discussion was held on how the WICED chapter could begin to meet the intent of its purpose statement.

One suggestion was to hold a Speed Mentoring event at an upcoming ICC conference.

Hosting a Speed Mentoring event would consist of the following:

- Solicit potential mentors (25-30 would be ideal).
- Arrange to host tables for mentors at an event held during the ICC Class A hearings in Dallas in May 2012.
- Explain to the participants that they are to rotate from table to table at approximately 5-10 minute intervals. (Possibly use a air horn or bell to indicate time to rotate?)
- Have a break midway through the event to socialize (and snack?)
- Total event time = 1 – 1 ½ hour.

There was agreement that WICED would try hosting such an event at the ICC Class A hearings in Dallas in May 2012.

WICED MEMBERSHIP DRIVE

Possible methods to solicit new members were discussed. These included exploring options made available by the new website and the chapter newsletter. It is also hoped that the Speed Mentoring event might promote interest in WICED.

NEW BUSINESS

? will work with ? on methods available to WICED to organize and promote a Speed Mentoring event at the Dallas Hearings, and membership in WICED. These efforts could include:

- Placing a blurb in the ICC Chapter newsletter about WICED.
- Advertising the Speed Mentoring event is going to be held in Dallas.
- Soliciting sponsors for the Speed Mentoring event, which would then allow us to serve refreshments.

NEXT MEETING

The next meeting of WICED will be held on April 28th or 29th, prior to the ICC Class A Hearings in Dallas, TX. The agenda will include the installation of the new officers.

ADJOURNMENT – There being no further business, the meeting was adjourned at 6::08 p.m. (MST)