



Women in Code Enforcement and Development



**Women in Code Enforcement and Development Chapter Meeting
ICC Annual Conference, Portland, OR
Portland Convention Center
Thursday, October 25, 2012**

CALL TO ORDER

President, Eirene Oliphant called the meeting to order at 7:07AM (PST).

ROLL CALL

The following individuals were in attendance: Eirene Oliphant, Amber Armstrong, Kecia Lara, Sarah Rice, Shirley Ellis, Sharen Walsh, Sheila Blake, Elizabeth Scanlan, Ron Piester and Becky Baker.

REPORTS

SECRETARY – President Eirene Oliphant motioned for the October 30, 2011 minutes to be approved as submitted. The motion was seconded and adopted.

TREASURER - Shirley Ellis motioned for the Treasurer's report to be approved as submitted. The motion was seconded and adopted.

OLD/UNFINISHED BUSINESS

Sarah mentioned that we need to talk to Bruce Johnson to determine our BOD Liaison.

NEW BUSINESS

1. Sarah Rice motioned to make October 1st, the expiration date for membership dues and members with past dues of one year will become inactive. The motion was seconded and adopted.
2. The President will check into T-shirts (black polo, short sleeve w/chapter logo) for the organization and sponsorships for the Mentoring Event.
3. Sarah Rice offered to purchase business cards for the Officers.
4. The President motioned that WICED will not endorse candidates. The motion was seconded and adopted. Sheila Blake suggested a link be placed on the WICED website for candidates.
5. ICC President Ron Piester installed the Secretary/Treasurer and Vice President and then the President of WICED.
6. The group took pictures.
7. The following suggestions were made for the Mentoring Event: target First Timers, change the name of event, purchase lanyards, change the location and time of event (close to exhibitors), announcements to go in a goodie bag, send an invitation or email, and in the Spring cover the Code process and in the Fall, cover the whole process.
8. Check into a booth in NJ. Sponsor the NJ Reception.
9. Sarah Rice suggested WICED pay it forward in the amount of \$50. The motion was seconded and adopted.

ADJOURNMENT

The meeting adjourned at 8:13AM (PST).

Respectfully submitted,
Kecia D. Lara, Secretary/Treasurer