

## **CODE ENFORCEMENT OFFICER**

City of Cedar Falls is seeking applicants to test for and hire from a Civil Service list for Code Enforcement Officer. Hourly pay range: \$19.34-31.43 with full-time benefit package. Under the general supervision of the Inspection Services Manager, individual will work closely with City staff, property owners, businesses, and the general public to provide assistance for inspection, investigation, abatement, and enforcement to ensure compliance with established codes, ordinances, and regulations affecting the public interest, safety, and welfare.

Duties will include, but not be limited to, field observation; sidewalks and snow removal, mowing, sump pump discharges, and other property maintenance or nuisance issues; abandoned vehicle marking and follow-up; communications with property owners, managers and tenants; reporting, logging, and recordkeeping; and maintaining positive public relations through excellent service and community involvement to ensure compliance. Individual will prepare and issue official notices, initiate appropriate legal proceedings and testimony related to code violations, recommend local ordinance changes, interact with neighborhood associations regarding enforcement issues, and stay abreast of pertinent codes and regulations.

For position, testing, and application information, see full posting at [www.cedarfalls.com/jobs](http://www.cedarfalls.com/jobs) Deadline for candidate materials: 02-01-19 at 4:30 p.m.

Equal Opportunity Employer